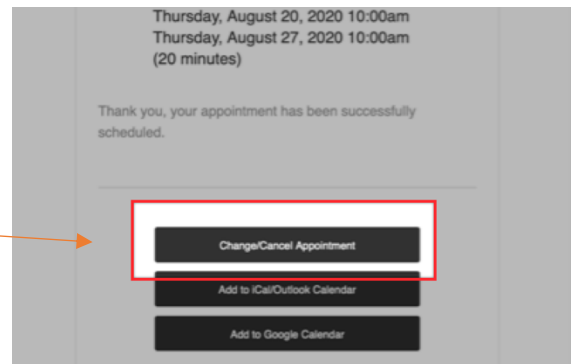
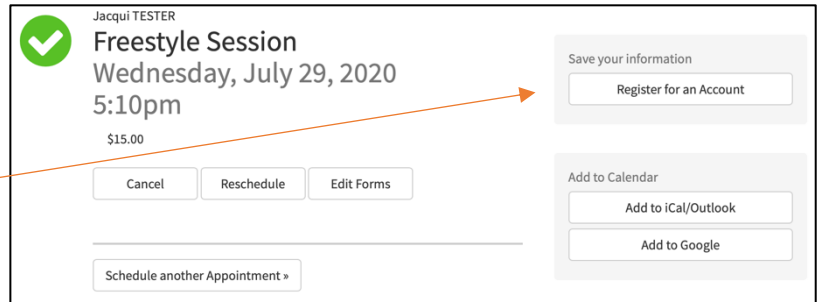


# Ice Booking System Account Setup Guide

1. Find one of your confirmation emails.
2. Click the button that says Change/Cancel Appointment.



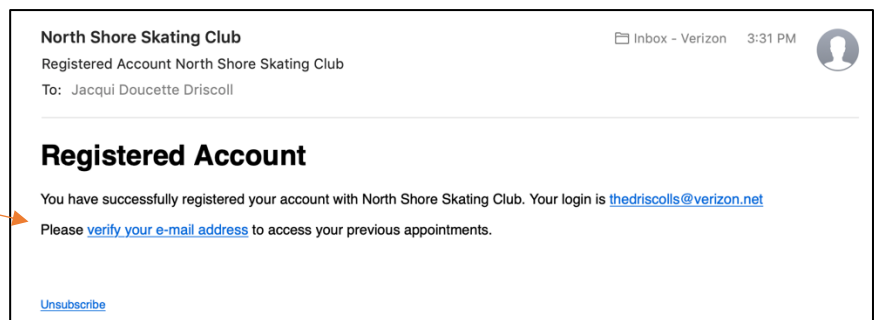
3. Some/All of your appointments *may* appear but you need to scroll down to the button that says "Register for an Account"



4. Complete the registration info

A screenshot of the "Register for an Account" form. It includes a heading "Register for an Account" and a sub-heading "Optionally register for an account with Acuity Scheduling (a Squarespace North Shore Skating Club)". The form has fields for "Username/Email \*" (with "JacquiTESTER@verizon.net" entered), "Password \*", and "Confirm Password \*". There is a checkbox for "I agree to the Terms of Service and acknowledge that I understand the" and two buttons at the bottom: "Sign up" and "cancel".

5. You will then receive an email message with the subject line "Registered Account...". You MUST click the "verify your e-mail address" button in this email.



6. You will then be taken to a webpage that shows all your appointments (sessions).

