

**NORTH SHORE SKATING CLUB**  
**CONTRACT ICE POLICIES AND PROCEDURES**  
**FALL- SPRING 2021-2022**  
[ice@nsskating.org](mailto:ice@nsskating.org)

## CONTRACT PERIOD

**START DATE:** Tuesday, September 7, 2021

**END DATE:** Saturday, June 25, 2022

**AVAILABILITY:** Our season runs for 42 weeks with sessions available seven days a week. All sessions and classes are at the Burbank Ice Arena in Reading EXCEPT those held on Tuesdays which are at Hockeytown in Saugus.

**NO ICE ON THE FOLLOWING DATES:** 11/25 (Thursday), 12/24 (Friday), 12/25 (Saturday), 12/31 (Friday), 1/1 (Saturday), 1/17 (Monday, MLK Day), 4/10 (Sunday-show), 4/17 (Sunday-Easter) as well as three days in May or June for the North Shore Open.

## RULES & REQUIREMENTS

- All balances must be in good standing to contract ice. (No outstanding balances greater than 45 days.) This means that invoices for summer contract ice MUST be paid.
- For contracting ice, preference will be given to representing members thru August 31, 2021. On September 1<sup>st</sup>, non-representing (Associate Members) will be permitted to book contract ice.

## BOOKING

The booking system will go live at 8 PM on Thursday, August 19<sup>th</sup>. Visit [www.nsskating.org](http://www.nsskating.org) and click the "Book Ice" button on the home page or "Book Ice" on the navigation bar and follow the prompts to reserve your sessions. Consult the ice booking instruction sheet that came with this email for direction on booking contract ice.

## BULK DISCOUNTS

Skaters that contract five (5) or more sessions (Freestyle, Moves & Power) will receive a \$1.00 discount per session. For families, a bulk discount will be given to both/all skaters so long as the average number of contracted sessions is five or more per skater.

## BILLING

- All contracted ice is calculated annually and divided up into even installments. For those booking in August/September the ice will be split into ten (10) even installments and invoiced each month (Sept – June). Invoices are typically sent on the 1<sup>st</sup> of each month and are due upon receipt. (Please note: September's invoice comes out by Sept. 15th.)
- The annual contract for each session is calculated by taking the contract price and multiplying that by the number of occurrences during the season.

## CHANGES / CANCELLATIONS

Members may make changes to the ice contract without penalty up until 5:00 PM on September 6<sup>th</sup>, 2021. After this deadline the following applies:

- Additions may be made at no additional charge.
- Changes (switching sessions) may be made and are subject to a \$10.00 administrative fee for the recalculation of the contract ice installment invoice.
- Cancellations may be made and are subject to a **\$20.00 fee for each session dropped.**

Members must use the **Contract Ice Change Form** to make changes/drops. This form can be found on our website at: [www.nsskating.org/members](http://www.nsskating.org/members)

- Ice cancellations will NOT be accepted after March 15, 2022.

## WALK-ON ICE

Members may book additional sessions throughout the year. These "walk-ons" should be booked IN ADVANCE through the Acuity system and payment will be required at the time of the booking. The walk-on feature will be turned on at the conclusion of the contracting period (5:00 PM on September 6<sup>th</sup>, 2021). Please note: the system publishes our non-member rate. To receive the discounted member walk-on rate, you MUST use the code "member21" at the time of booking. (Refunds/credits for overpayments cannot be processed.)

## MEMBER BENEFIT: WALK-ON SLIPS

Walk-on slips are awarded to skaters who contract freestyle sessions:

**Ice contracts beginning September 2021–December 2021: two (2) walk-on slips per freestyle session. Ice contracts beginning January 2022 – March 15, 2022: one (1) walk-on slip per freestyle session. Ice contracts submitted after March 15, 2022: zero/no walk-on slips awarded.**

Walk-on Slips are subject to the terms and conditions outlined below:

- No skater shall receive more than eight (8) walk-on slips per contract season (Sept-Jun).
- Each member with this walk-on benefit will be emailed a specific code that they can use throughout the year for booking ice in the scheduling system. Each code will only be valid for the number of walk-on slips you were awarded. Dropping a session that you booked with a walk-on slip will result in the loss of that walk-on slip.
- Walk-on slips are non-transferable, except within families who have two or more contracted Senior Club members.
- All walk-on slips issued for the 2021-2022 season **expire on June 25, 2022.**
- Walk-on slips cannot be used as payment for any portion of your monthly ice bill.
- Skaters who are on a medical leave for an extended period may lose walk-on slips awarded.

## SAME DAY SWITCHES (SDS)

Same Day Session Switches will be allowed on an unlimited basis. These switches are a club benefit and privilege for contracting members and are subject to the rules outlined below:

- The sessions must be on the same day.
- Skaters should check the booking system for availability and then email their request to [ice@nsskating.org](mailto:ice@nsskating.org) requesting a same day switch.
- The earlier these requests can be made, the more helpful this will be for this benefit to work.

## SESSION LEVEL REQUIREMENTS

Sessions are limited to 23 skaters. Skaters may only skate on sessions for which they are qualified: **Freestyle ♦♦** Skaters who have passed Juvenile Freestyle or higher or passed Adult Silver.

**Freestyle ♦** Skaters who have passed Preliminary Freestyle or higher.

**Freestyle ■** Skaters who have passed Learn-to-Skate Basic 3 or Adult 3 or higher.

**Freestyle ●** Skaters of any level.

**Power I** Skaters who have passed Learn-to-Skate Freeskate 1 through Pre-Juvenile Moves.

**Power II** Skaters who have passed Juvenile Moves or permission of instructor.

**Moves** Skaters who have passed Learn-to-Skate Basic 3 through Senior moves.

## SESSIONS / CLASSES

- Sessions in Burbank may in whole or in part be preempted for show rehearsals and/or any other special clinics or exhibitions.
- Specific sessions may be designated for “pair skating” at the discretion and advanced permission of the Board of Directors.
- Skaters who contract Power I and pass Juvenile Moves may switch to Power II.

## SHOW REQUIREMENTS

- To qualify to skate in our annual Ice Spectacular, members *should* contract at least one freestyle session by September 15, 2021 and through June 25, 2022.
- Eligible soloists (and those who anticipate reaching eligibility) *should* contract at least three freestyle sessions by September 15, 2021 and through June 25, 2022.

**ICE POLICIES AND PROCEDURES, SCHEDULES AND RATES**

**ARE SUBJECT TO CHANGE AT ANY TIME**